

## Craft Apprentice Program 2023: Application checklist & questions



### The applicant pair should have the following prepared to upload:

Mentor Work Images and descriptions (name file with artist last name and include artist name in the description text box)

Apprentice Work Images and descriptions (name file with artist last name and include artist name in the description text box)

Up to four additional support materials of your choice (optional)

- o Examples: Letter of Recommendation, Artist Statement, Biography, Extra images, Press, Resume, CV.

*There are questions for the mentor, questions for the apprentice and questions for both mentor and apprentice. We recommend preparing an offline document for all your responses that you have both discussed, reviewed and agreed to. When that is complete one of you will create an account on the Maine Arts Commission grant site and cut/paste your responses into the form and upload your files. Only one account can access the application, however, you can share the login credentials, save your work and login repeatedly and separately. You may type directly into the application, however, in case of a tech-snafu, recommend you have a master copy to cut/paste from.*

### Mentor Questions (answers limited to 500 characters including spaces)

Describe your current studio practice including where you sell or exhibit your work.

To the best of your ability, assess the Apprentice's potential and commitment to this craft form. (Max: 500 characters max)

How do you and the Apprentice know one another, why did you choose this apprentice? (Max: 500 characters)

### Apprentice Questions (answers limited to 500 characters including spaces)

Tell us how long you've been working in this craft and if you've had any previous instruction.

About your practice: Where are you currently making, how much time are you working on your craft and have you had the opportunity to sell or exhibit work? (Max: 500 characters)

Why do you want to work with this particular Mentor Artist?

What do you hope to accomplish with this apprenticeship experience? (Max: 500 characters)

In what ways do you plan to continue working with this craft form or technique in the future? (Max: 500 characters)

### Apprenticeship overview and plan: to be answered by both parties:

Which primary media will you be working in?

Please help the selection committee quickly understand how you will spend seven-months working together by describing the nature of the apprenticeship in one sentence.

Where will the teaching take place? (Max: 100 characters)

What type of schedule will you arrange? (Max: 100 characters)

Are there any distance, mobility, communication, technology, space or schedule barriers of concern? How will you manage this or how may we assist in helping to overcome this? (Max: 500 characters)

**Apprenticeship Plan Goals:** MaineCAP requires one-on-one training from the Mentor Artist for 100 hours over seven months. List three goals that will advance the Apprentice's practice and career that can be taught in the 100 hours required. **(500 characters EACH)\***

Goal 1: Please give a brief description of the goal and provide estimated hours to accomplish it.

Goal 2: Please give a brief description of the goal and provide estimated hours to accomplish it.

Goal 3: Please give a brief description of the goal and provide estimated hours to accomplish it.

**Apprentice Budget:** The Apprentice will receive \$1,000 which must be spent during the seven-month apprenticeship to support the apprentice's goals and/or future studio practice. Items may include materials, equipment, books, tools, studio specific furnishings, etc. All purchased items become the property of the Apprentice. Funds may not be used for rent or ongoing existing overhead costs. Note: The Mentor Artist's funding is to compensate for their time and expertise, (do not submit a budget for these services).

Provide an itemized list of 1-10 items with their cost equaling \$1,000. (Max: 500 characters)

**Additional Information:** Last field is optional and for any additional information you would like to share with the jurors to help them understand the nature of the apprenticeship. (Max: 1000 characters)