

Craft Apprentice Program 2020: Application checklist & questions



The applicant pair should have the following prepared to upload:

- Master Resume (PDF)
- Apprentice Resume (PDF)
- Master Work Images and descriptions (name file with artist last name and include artist name in the description text box)
- Apprentice Work Images and descriptions (name file with artist last name and include artist name in the description text box)
- Up to four additional support materials of your choice (optional)
 - Examples: Letter of Recommendation, Artist Statement, Biography, Extra images, articles.

There are questions for the master, questions for the apprentice and questions for both master and apprentice. We recommend preparing an offline document for all your responses that you have both discussed, reviewed and agreed to. When that is complete one of you will create an account on the Maine Arts Commission grant site and cut/paste your responses into the form and upload your files. Only one account can access the application, however, you can share the login credentials, save your work and login repeatedly and separately. You may type directly into the application, however, in case of a tech-snafu, recommend you have a master copy to cut/paste from.

Master Questions (answers limited to 500 characters)

- Describe your current craft studio practice, including your business structure and where you sell or exhibit your work.
- To the best of your ability, assess the apprentice's potential and commitment to this craft form.
- How do you and the apprentice know one another, why did you choose this apprentice?

Apprentice Questions (answers limited to 500 characters)

- Tell us how long you have been working in this craft, how you learned what you know now, where are you making, how much time are you working on your craft and are you selling or exhibiting work?
- What do you hope to accomplish with this apprenticeship experience?
- Why do you want to work with this master craft artist in particular?
- In what ways do you plan to continue working with this craft form or technique in the future?

Apprenticeship overview and plan: to be answered by both parties:

- Where will the teaching take place? (100 characters max)*
- The apprenticeship period is seven months and requires a minimum of 100 hours. What type of schedule will you arrange? (100 characters max)*
- Are there any distance, mobility, communication, technology, space or schedule challenges? If yes, explain how will you manage them. (500 characters max)*

Apprenticeship Plan Goals: The CAP Apprenticeship requires one-on-one learning for 100 hours over seven months - list three outcomes that will move the apprentice's practice and career forward that can be taught and learned in that time. (500 characters EACH)*

- Goal 1: Please give a brief description of the goal and provide estimated hours to accomplish it.
- Goal 2: Please give a brief description of the goal and provide estimated hours to accomplish it.
- Goal 3: Please give a brief description of the goal and provide estimated hours to accomplish it.

- Additional Information Master and/or Apprentice would like to share with the selection committee (1000 characters)

APPRENTICE BUDGET:

The Apprentice will receive \$1000 which must be spent during the seven-month apprenticeship period to support the apprentice's studio practice and the apprenticeship. Items may include materials, equipment, books, tools, studio specific furnishings, etc. All items are the property of the apprentice. Funds may not be used for travel expenses, rent or ongoing overhead. Please note: The Master's funding is to compensate for their time and expertise, please do not submit a budget for these funds. Please submit a list of 1-10 items and their cost, must total \$1000. (500 characters max)*